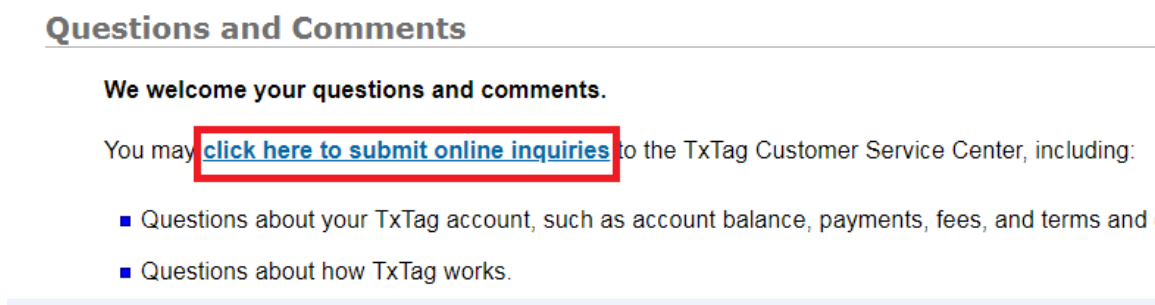


TxTag.org FAQ – How to submit a service request

1. **Click** on the Contact Us button, from the homepage.



2. **Scroll** to the lower portion of the page, and **click** on the link that says “**click here to submit online inquiries**”.



3. Complete the required fields indicated with an asterisk.
 - a. **Enter** your **Name**.
 - b. **Enter** your **Email Address**.
 - c. **Enter** your email address again in the **Confirm Email field**.
 - d. **Enter** your **Phone** number.
 - e. **Select** the **Issue Category** from the dropdown box.
 - f. **Select** the **Issue Sub-Category** from the dropdown box.
4. **Click** the **Browse** button, next to the field labeled Attachments if you would like to attach a document to the service request. Then select the file you want to attach.
5. **Type** in any **Comments** related to your inquiry.
6. **Click** the **Submit** button.

TxTag.org FAQ – How to submit a service request

Contact Us

Question or Comments

If the [FAQs](#) do not answer your question or you would like to send general comments/feedback, please submit your question or comments using the form below. We welcome your feedback and will get back with you in a timely manner.

If you have a question or issue regarding your TxTag account, log in and submit an [Account Inquiry](#).

Contact Information

First Name:	<input type="text"/>	*
Last Name:	<input type="text"/>	*
Company Name:	<input type="text"/>	
Email Address:	<input type="text"/>	*
Confirm Email Address:	<input type="text"/>	*
Phone:	<input type="text"/>	*

Question, Suggestion or Issue

Issue Category:	<input type="text" value="Select the Issue Category"/>	▼ *
Issue Sub-Category:	<input type="text" value="Select the subcategory"/>	▼ *
Attachment:	<input type="button" value="Choose File"/> No file chosen	
	Click Here to Attach Additional File	
	Max file size: 2MB. Allowed file types: pdf, rtf, doc, docx, xls, xlsx, csv, jpg, bmp, png, gif, tif.	

Comments:

Characters remaining: 512/512